

Resurrection Lutheran Church

Accounts Payable Voucher

Please Print Clearly

Date: _____

1. Pay To: _____

2. Address: _____

City: _____ State: _____ Zip: _____

3. Invoice # _____ (if applicable)

4. Pay attached invoice/receipt(s) in the **pre-NCTax** amount of:

Budget Line Item #	\$
Budget Line Item #	\$
Budget Line Item #	\$
Budget Line Item #	\$
Budget Line Item #	\$
Budget Line Item #	\$
Budget Line Item #	\$
Budget Line Item #	\$

5. Subtotal of above line items (**pre-NCTax**): \$ _____

Amount of NC State tax: 017-70-00-99 \$ _____ 4.75 %
 Amount of Wake County tax: 017-70-00-96 \$ _____ 2.50 % (as of 1 April 2017)
 Amount of Wake County tax: 017-70-00-95 \$ _____ 2.00 % (prior to April 2017)
 Amount of Wake County tax: 017-70-00-98 \$ _____ 2.00 % (food only)
 (Other County) _____ \$ _____ %

** If unsure how to split out tax leave above lines blank

6. Plus Total NC Tax: \$ _____

7. **Total Check Amount** (line 5 + line 6): \$ _____

8. Comments: _____

9. **Signature:** _____ **Approved by:** _____

Notes: All lines, excluding the 'Comments' line, **MUST BE** filled in or the voucher **WILL NOT** be paid. If you're not sure what the 'Budget Line Item #' is, please see the chairperson or a council member responsible for that committee for help. Example of Budget Line Item # is: 016-80-10-21